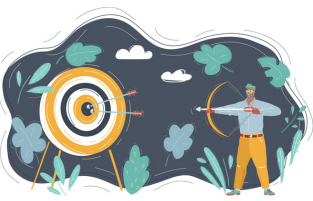


# TOP TEN TIPS

## FOR SUCCESSFUL ONLINE LEARNING



### SET A LONG-TERM GOAL

Do you want a new job? A promotion at work? To start your own business? Think about why you've decided to study and set yourself a major goal. Focus on your goal if things get tough.



### RALLY YOUR CREW

Tell your whānau and friends about why you've chosen to study, what you want to achieve and how they can help. Their support can make all the difference.



### ACCEPT SUPPORT

We're here to help. Get in touch if something is making it difficult for you to enjoy your study and achieve your goals. If we can't help, we'll connect you with someone who can.



### CONNECT

Studying online shouldn't be a lonely experience. The eCampus portal is a social learning environment and there are plenty of ways for you to connect with your facilitator, student advisor and fellow learners. Don't be a stranger!



### ORGANISE YOUR TIME

Create a weekly study schedule and share it with friends and whānau so they know when you can't be interrupted. Plan to study regularly and avoid leaving things to the last minute. Don't forget to schedule study breaks and days off. Remember, you can always reach out to your student advisor for help with planning and time management.



### DOMINATE DEADLINES

Record the assessment due dates on your course overview and stick to them. Break assessment tasks down into manageable chunks and complete a little at a time.



### CREATE YOUR OWN CAMPUS

Creating a quiet, organised, pleasant place to work can take the stress out of studying. Unplug from distractions like TV and social media. Or, if you live close to your enrolling institute, pay their campus a visit!



### ACCESS ONLINE RESOURCES

You'll find plenty of resources on our Your Support pages, from academic writing guides to videos on how to use the portal. Complete the 'Getting Started' course and spend some time exploring the portal and learning how to use the Smarthinking tutoring service.



### STUDY SMART

Taking notes will help you remember key information and make connections between ideas. Check out the resources on our Your Support Note Taking page and find techniques that work for you. Upload your notes and assessments to OneDrive using the link in the portal and you'll never lose work again!



### LOOK AFTER YOURSELF

Tertiary study can be tough, especially if you're studying online for the first time or alongside work and other commitments. Take regular breaks and schedule exercise into your study plan. Get outside when you can. Reward yourself when you make good progress and ask for help when you need it.